

BOARD POLICY LETTER

Remimeo 14 NOVEMBER 1973RA  
Orgs ISSUE III  
SHs REVISED 6 DECEMBER 1976

CANCELS  
BPL 14 NOV 73R SAME TITLE  
AND BPL 14 NOV 73-1 ISSUE III ERRATA ADDITION

Org Exec Course Checksheet  
series 5RA

ORGANIZATION EXECUTIVE COURSE CHECKSHEET  
VOLUME FOUR  
TECHNICAL DIVISION

NAME: \_\_\_\_\_ ORG: \_\_\_\_\_ DAY/ FDN  
POST: \_\_\_\_\_ SECT: \_\_\_\_\_ DEPT: \_\_\_\_\_ DIV: \_\_\_\_\_  
DATE STARTED: \_\_\_\_\_ DATE COMPLETED: \_\_\_\_\_

THE COURSE: This checksheet covers Volume Four of the Organization Executive Course; Technical Division Four. The textbook for this Course is OEC Volume Four in its entirety, which is available from all Scientology Organization Bookstores, or the Scientology Publications Organization, Jernbanegade 6, 1608, Copenhagen V, Denmark, OR Scientology Publications Organization US, 2723 West Temple Street, Los Angeles, California 90026.

PREREQUISITES: Student Hat.

PURPOSE: The purpose of this checksheet is to fully train public, technical personnel and all staff in Technical Policy, and so produce an on-policy Tech Div which does produce its products throughout an org and thus bring about expansion and superlative organization.

STAFF STATUS III: Technical Division Staff who complete this OEC Volume Four Checksheet will be awarded STAFF STATUS III, and this is credited on the remaining OEC Course. All policy later than the OEC Volumes will appear on the Senior OEC and FEBC.

CONDITIONS: All Scientology Organizations are authorized to run the OEC for org staff and public.

HOW TO STUDY THIS COURSE: Twin checkouts are not required. The student studies the Course Materials according to BPL 18 Oct 76R SUCCESSFUL TRAINING LINEUP, ensuring that items are studied to achieve 100% understanding and ability to apply. The student studies all the materials, does all the drills on the checksheet.

The number following each checksheet item is the page number in Vol 4 OEC.

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All cancelled policy contained in OEC Volume 4 have been deleted from the checksheet. These cancelled issues are listed in Correction Section A at the back of the checksheet with their OEC Volume page number.

#### WORD LISTS

Define each word in the group of words before studying the theory sections, using a good dictionary when a word cannot be easily defined, and putting each word in sentences until the concept is duplicated.

#### KEEPING SCIENTOLOGY WORKING

- \*1. HCO PL 7 Feb 65 KEEPING SCIENTOLOGY WORKING
- \*2. HCO PL 17 Jun 70 TECHNICAL DEGRADES
- 3.

\_\_\_ \_\_\_ \_\_\_  
\_\_\_ \_\_\_ \_\_\_  
\_\_\_ \_\_\_ \_\_\_

#### TECHNICAL DIVISION 4

TECHNICAL	___	LEVEL I	___	CASE SUPERVISOR	___
PAGES	___	LEVEL II	___	LEADING	___
LEVEL	___	LEVEL III	___	AUDITOR	___
HAS	___	LEVEL IV	___	INTERNE	___
HQS	___	SOLO	___	ARC	___
DIANETIC	___	CLEARING	___	CERTIFICATION	___
ACADEMY	___	OT	___	INDOCTRINATION	___
LEVEL 0	___	PROCESSING	___	SCIENTOMETRIC	___
FOUNDATION	___	CO-AUDIT	___	PE	___
AD COUNCIL	___	FLAWLESS	___	SQUIRRELING	___
IDEAL SCENE	___	8-C	___	HPA/HCA	___
PREDICTION	___	ASSISTS	___	HCO WW	___

ACTIVITY    \_\_\_ HAVINGNESS    \_\_\_ SUPERVISOR    \_\_\_  
 PRODUCTION    \_\_\_ TRIO    \_\_\_ R-1-C    \_\_\_

1.	65	TECHNICAL DIVISION 4 ORG BOARD OUTLINE	1	___	___	___
2.	2 Nov 67	TECH DIVISION, DEPT OF TECH SERVICES, TRAINING AND PROCESSING (Reissued as BPL)	2	___	___	___
3.	27 Nov 59	KEY TO THE ORGANIZATIONAL CHART OF THE FOUNDING CHURCH OF SCIENTOLOGY OF WASHINGTON DC (excerpt: Technical Division)	4	___	___	___
3a.		CLAY DEMO: The purpose of the Tech Div		___	___	___
4.	14 Feb 61	THE PATTERN OF A CENTRAL ORGANIZATION (excerpt: Technical Division)	5	___	___	___
*5.	20 Nov 65	THE PROMOTIONAL ACTIONS OF AN ORGANIZATION (excerpt: Technical Division 4)	7	___	___	___
5a.		DRILL: Inspect the Tech Div (without disturbing anyone) for what promo actions are in)		___	___	___

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6.	30 Sep 65	STATISTICS FOR DIVISIONS (excerpt: Tech Division 4)	8	___	___	___
6a.		DEMO: What "completed" means.		___	___	___
7.	12 Oct 66	OIC GRAPHS - CLEARING AND OT COURSE DIV IV STATISTICS, LRH COMM STATISTIC	9	___	___	___
8.	4 Oct 67	AUDITOR AND ORG INDIVIDUAL STATS	10	___	___	___
9.	14 Oct 70	DIVISION IV ORG BOARD, IDEAL SCENES AND STATS (BPL status)	13	___	___	___
10.	26 Sep 56	FLOW LINE FOR PERSONNEL (HCOB)	20	___	___	___
11.	1 Apr 57	TECHNICAL AND ADMINISTRATIVE DIVISIONS	21	___	___	___
12.	7 May 57	ASSIGNMENT OF AUDITORS, ROOMS, STUDENTS	22	___	___	___
13.	1 Jun 57	RIGHTS OF THE DIRECTORS OF TRAINING & PROCESSING, STAFF				

AUDITORS & INSTRUCTORS		
REGARDING PRECLEARS & STUDENTS		
(HCO Info Bulletin)		23
13a. DEMO: The rights.		— — —
14. 14 Nov 60 SIGN UP OF STUDENTS & PCS -		— — —
ACCEPTANCE BY D/P & D/T		
(excerpt)	24	— — —
*15. 26 May 61 A MESSAGE TO THE EXECUTIVE		
SECRETARIES AND ALL ORG STAFF		
QUALITY COUNTS (Reissued 21		
Jun 67)	25	— — —
15a. CLAY DEMO: The first and primary goal of		
an org.		— — —
16. 22 Jan 62 CRASH PROGRAMME	26	— — —
17. 30 Jan 62 TECHNICAL DIRECTOR AND		
ADMINISTRATOR	27	— — —
18. 26 Mar 62 STAFF REGULATION-RELATIONS		
WITH PCs AND STUDENTS	27	— — —
*19 6 Apr 62 TECHNICAL DIRECTOR BASIC HAT		
(cancels 18 Feb 62)	28	— — —
19a. CLAY DEMO: The first 3 objectives of the		
Tech Sec.		— — —
20. 4 Apr 63 DISTRICT OFFICES TECHNICAL		
REPORTS TO HCO WW	29	— — —
21. 4 Apr 63 IMPORTANT CHANGES IN TECHNICAL		
REPORTS TO HCO WW	29	— — —
22. 4 Apr 63 HCO WW POST DISBANDED - HCO		
TECHNICAL SECRETARY WW	35	— — —
23. 11 Apr 63 TECHNICAL DIRECTOR'S WEEKLY		
REPORTS	35	— — —
24. 3 Jul 63 CHANGE OF ROUTING: ORG		
TECHNICAL REPORTS	36	— — —
25. 4 Oct 63 TECHNICAL COUNCIL	37	— — —
*26. 10 Feb 64 ENROLLMENT ON SELF DETERMINISM		
(reissued 23 Jun 67)	37	— — —
27. 12 Aug 64 POLICY ON TECHNICAL		
INFORMATION	39	— — —
28. 23 Sep 64 AUDITING AND TRAINING		
POLICIES (excerpt)	40	— — —
*29. 7 Feb 65 KEEPING SCIENTOLOGY WORKING		
(reissued 15 Jun 70)	44	— — —

29a. DRILL: One example of each point in the  
Tech Div, then see if it's in.

— — —

PROMOTE	—	WITHOLDY	—	CHITS	—
ORGANIZE	—	BLOWY	—	RELEASES	—
DELIVER	—	MANIC-DEPRESSIVE	—	BPC	—
SUPPRESSIVE	—	COURT OF ETHICS	—	OCA	—
COMMUNISTS	—	COMMITTEE OF	—	APA	—
FASCISTS	—	EVIDENCE	—	IQ	—
2ND DYNAMIC	—	RECOURSE	—	NATTER	—
BS	—	ANATEN	—	RIGHTS	—
HRS	—	SECONDARIES	—	DUTIES	—
HTS	—	ENGRAMS	—	CUTATIVES	—
E-METER	—	HCOBs	—	S & D	—
REHABBED	—	MODEL SESSION	—	OVERRUN	—
FREE NEEDLE	—	POWER PROCESSES	—	PSYCHOMETRY	—
SOP	—	FSM	—		

*30. 14 Feb 65 SAFEGUARDING TECHNOLOGY (reissued 7 Jun 67)	49	—	—	—
*31. 28 Feb 65 DELIVER	51	—	—	—
31a. CLAY DEMO: Deliver		—	—	—
32. 5 Apr 65 HANDLING THE SUPPRESSIVE PERSON - THE BASIS OF INSANITY	53	—	—	—
33. 5 Apr 65 THE NO-GAIN-CASE STUDENT	61	—	—	—
33a. DRILL: How to spot (a) PTS (b) SP in the HGC or Academy (c) how you handle		—	—	—
*34. 11 Apr 65 TRAINING AND PROCESSING REGULATIONS TECHNICAL DISCIPLINE STUDENT'S QUESTIONS	65	—	—	—
34a. DRILL: Handling requests for verbal data		—	—	—
35. 28 Apr 65 TECHNICAL PERSONNEL	67	—	—	—
36. 29 Apr 65 ETHICS-REVIEW (excerpt)	68	—	—	—
*37. 1 Jul 65 ETHICS CHITS	69	—	—	—
37a. DRILL: Write up 10 chittable offenses		—	—	—
38. 11 Jul 65 ASSIGNMENT OF TECH PERSONNEL (amends & cancels 5 Jul 65)	70	—	—	—
39. 7 Jul 65 RELEASES, POLICY ON	71	—	—	—
40. 13 Jul 65 TESTING	73	—	—	—
41. 26 Jul 65 RELEASE DECLARATION RESTRICTIONS - HEALING AMENDMENTS	74	—	—	—
*42. 1 Sep 65 SOME TECH DIV POLICIES	75	—	—	—
42a. CLAY DEMO: A "Course Completion"		—	—	—
43. 24 Sep 65 STUDENT AND PC REPORTS	77	—	—	—
44. 28 Dec 65 E-METERS ALLOWED	77	—	—	—

45. 1 Feb 66 HGC CURE - INTERNE TRAINING & STAFF AUDITORS	78	—	—	—
45a. DEMO: The responsibility of the Qual Sec, the D of P and the C/S		—	—	—
46. 10 Feb 66 TECH RECOVERY	81	—	—	—
47. 7 Mar 66 HGC CURE (continued)	84	—	—	—
48. 7 Mar 66 STAR RATES ON TECH & QUAL STAFF	85	—	—	—

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*49. 8 Mar 66 HIGH CRIME	86	—	—	—
49a. CLAY DEMO: High Crime policy		—	—	—
*50. 21 Jul 66 TECH VERSUS QUAL	86	—	—	—
50a. ESSAY: On the two rules		—	—	—
51. 11 Aug 67 SECOND DYNAMIC RULES	89	—	—	—
52. 20 Sep 67 CONFIDENTIAL DATA (Reissued as BPL)	90	—	—	—
53. 20 Nov 67 OUT TECH	90	—	—	—
*54. 31 May 68 SCIENTOLOGY TECHNOLOGY	91	—	—	—
55. 24 Aug 68 DISSEMINATION (Reissued as BPL)	91	—	—	—
55a. CLAY DEMO: A PC rarely disseminates, only an auditor disseminates		—	—	—
56. 28 Oct 68 TECHNICAL REPORTS (cancels 20 Mar 64)	92	—	—	—
57. 21 Nov 68 SENIOR POLICY	92	—	—	—
57a. CLAY DEMO: Senior Policy		—	—	—
58. 20 Jan 69 A VITAL TARGET TRAINED AUDITOR PROGRAMME (LRH ED 81 INT)	93	—	—	—
58a. ESSAY: On getting the Vital Target done		—	—	—
59. 15 Nov 69 RIGHTS AND DUTIES (Reissued as BPL)	98	—	—	—
60. 23 Feb 70 ETHICS - QUALITY OF SERVICE	100	—	—	—
*61. 30 May 70 CUTATIVES	102	—	—	—
61a. CLAY DEMO: Cutative		—	—	—
62. 3 Jun 70 ORDERS TO DIVISIONS FOR IMMEDIATE COMPLIANCE (LRH ED 107 INT) (excerpt: Division IV)	104	—	—	—
63. 17 Jun 70 TECHNICAL DEGRADES	106	—	—	—

64. ESSAY: Write an essay on what the  
Tech Div is and what it does

— — —

#### THE AUDITOR'S CODE

AD \_\_\_ INVALIDATE \_\_\_ EVALUATE \_\_\_  
CODE \_\_\_ DIVERGE \_\_\_ DIVULGED \_\_\_

1. 20 Nov 50 INSTRUCTION PROTOCOL -  
OFFICIAL (reissued 2 Sep 70)

108 — — —

2. 14 Oct 68 THE AUDITOR'S CODE AD 18

111 — — —

3. 2 Nov 69 AUDITOR'S CODE, Addition to  
POL LTR 14 Oct AD 18

see 112 — — —

3a. ESSAY: On Instruction protocol and  
the Auditor's Code

— — —

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#### DEPARTMENT TEN DEPARTMENT OF TECHNICAL SERVICES

Student Administration  
HGC Administration

CONSULTANT \_\_\_ PREFERENTIAL \_\_\_ LOGGING \_\_\_  
SERVICES \_\_\_ ASSIGNMENTS \_\_\_ SCHEDULING \_\_\_  
PR & R \_\_\_

\*1. 16 Apr 70 TECH SERVICES

113 — — —

1a. CLAY DEMO: The purpose of Tech Services

— — —

2. 5 Sep 57 TESTING

115 — — —

3. 23 Nov 58 SCIENTOMETRIC TESTING  
(see ED)

115 — — —

4. 30 Apr 59 ADDITIONAL STAFF AUDITORS

115 — — —

5. 9 Jun 59 STUDENT FILES

116 — — —

6. 19 Nov 60 PC SCHEDULING

117 — — —

7. 30 Jan 61 CASE FILES

117 — — —

8. 24 Mar 61 HGC ADMIN PARTIAL HAT -  
STAFF AUDITOR ASSIGNMENT

118 — — —

8a. DEMO: The responsibility of HGC  
Admin as regards auditor  
assignment

— — —

9. 9 May 65 AUDITING FEES - PREFERENTIAL  
TREATMENT OF PRECLEARS

SCALE OF PREFERENCE		122	—	—	—
10.	4 Jul 65 PC ROUTING - REVIEW CODE	603	—	—	—
11.	3 Nov 65 PC SCHEDULING	124	—	—	—
12.	29 Jun 66 KEEP ACADEMY CHECKSHEETS UP-TO-DATE	124	—	—	—
13.	11 May 69 STANDARD ADMIN FOR TRAINING AND TECH SERVICES (Title change to: STANDARD ADMIN FOR THE COURSE ADMINISTRATOR) (Revised & Reissued as BPL)	125	—	—	—
14.	29 May 69 DIANETIC CERTIFICATES	126	—	—	—
*15.	11 Jun 69 MATERIALS, SCARCITY OF (HCOB)	126	—	—	—
16.	23 Jul 69 AUDITOR ASSIGNMENT POLICIES	127	—	—	—
17.	29 Jul 69 COURSE ADMINISTRATION ROLL BOOK (Reissued as BPL)	128	—	—	—
*18.	28 Sep 71 SELLING AND DELIVERING AUDITING	589	—	—	—
18a.	DRILL: Draw up an HGC Assignment Board and fill it up with Auditors and Preclears as a fully scheduled board. HCO PL 28 Sep 71, 4 Jul 65, 9 Jun 73		—	—	—
18b.	DRILL: Draw up large examples of advance scheduling boards, posted up with a large number of names and dates, then in clay show how Tech Services gets people in for service. HCO PL 3 Nov 65, 4 Jul 65, 16 Apr 70, 29 Apr 73		—	—	—

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18c.	DRILL: Draw up a chart showing the respective duties of the Tech Page and Folder Page. HCO PL 16 Apr 70, HCOB 5 Mar 71, 21 Aug 62		—	—	—
*19.	5 Mar 71 C/S SERIES 25	581	—	—	—
19a.	DRILL: Draw up a flow chart of the C/S Series 25 Line		—	—	—

DEPARTMENT ELEVEN



# DEPARTMENT OF TRAINING

## DIRECTOR OF TRAINING

FINANCIAL	___	CLASSROOM	___	EMBARGO	___
TAUTLY	___	QUARTO	___	BONA FIDE	___
HASI	___	STUDENT	___	COURSE	___
PROCEDURE	___	SCHEDULED	___	CHECKSHEET	___
DRILL	___	EXTENSION	___	PACK	___
THEORY	___	APPLICANTS	___	AUDITOR	___
PRACTICAL	___	"PLANTS"	___		

1. 13 May 57	FINANCIAL ENROLLMENT PROCEDURE	129	___	___	___
2. 9 May 58	WHO SHOULD TAKE WHICH CLASS (HCOB)	130	___	___	___
3. 26 Aug 59	PROMOTIONAL FUNCTIONS OF THE ACADEMY (excerpt)	131	___	___	___
3a. CLAY DEMO:	The functions		___	___	___
4. 23 Oct 59	ACADEMY TRAINING	132	___	___	___
5. 30 Aug 60	TRAINING RESTRICTIONS	133	___	___	___
6. 31 Jan 61	ACADEMY METERS	134	___	___	___
*7. 2 Nov 61	TRAINING QUALITY (reissued 3 Mar 67)	134	___	___	___
7a. CLAY DEMO:	The 2 maxims		___	___	___
8. 8 Dec 61	DIRECTOR OF TRAINING - WEEKLY REPORT FORM	135	___	___	___
9. 13 Dec 61	EXTENSION COURSE COMPLETION	136	___	___	___
10. 16 May 62	HPA/HCA TRAINING	136	___	___	___
11. 19 Oct 62	PREPARATION OF HPA/HCA CERTIFICATES	137	___	___	___
12. 4 Apr 63	DIRECTOR OF TRAINING WEEKLY STUDENT INTERVIEWS	137	___	___	___
12a. DEMO:	The Keynote of weekly D of T interviews with students		___	___	___
13. 25 Sep 63	RIGHT TO REFUSE HPA/HCA STUDENT APPLICATION	139	___	___	___
14. 18 Dec 64	RE: OIC DATA	139	___	___	___
15. 12 Sep 65	E-METERS AND BOOKS FOR ACADEMY STUDENTS	140	___	___	___

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## COURSE SUPERVISION

DOGMATIC	___	CCH	___	EXERCISE	___
DICTATORIAL	___	SYNOPSSES	___	MEDITATION	___
SPORADICALLY	___	RITE	___	THERAPY	___
VESTED	___	PRACTICE	___	INFRACTION	___
INEPT	___	PHENOMENON	___	STANDING	___
TRs	___	ANTIBIOTICS	___	DEMEANOR	___
R/SING	___	BARBITURATES	___	ROSTER	___

1. Circa 57 THE SUPERVISOR'S CODE (revised 15 Sep 67)	141	___	___	___
2. 2 Dec 62 SUPERVISOR'S STABLE DATA (Reiss as amended 7 Sep 67)	143	___	___	___
2a. CLAY DEMO: Supervisor's stable data		___	___	___
3. 17 May 57 DEFINITIONS (HCO TB)	145	___	___	___
4. 24 May 57 STABLE DATA FOR INSTRUCTORS (HCOB)	146	___	___	___
5. 15 Jul 57 OUR FIRST LESSON IN TRAINING (HCO TB)	147	___	___	___
6. 4 Sep 57 STABLE DATA FOR INSTRUCTORS (HCOB)	147	___	___	___
7. 25 Jan 58 INEPT STUDENTS	148	___	___	___
8. 2 Apr 58 ARC IN COMM COURSE (HCOB)	149	___	___	___
9. 23 Apr 68 VITAL TRAINING DATA FOR TRAINING HATS AND REGISTRAR (HCOB)	149	___	___	___
9a. DEMO: The goal of the Academy		___	___	___
10. 29 Sep 58 VITAL TRAINING DATA (HCOB)	150	___	___	___
10a. CLAY DEMO: There are only auditors at the Academy. There are no cases		___	___	___
11. 4 May 59 HOW TO WRITE A CURRICULUM (HCOB)	151	___	___	___
12. 10 Jan 62 HCO STANDING ORDER NO. 5 - STUDENTS (reissued as amended 21 Jun 67)	156	___	___	___
12a. DEMO: HCO Standing Order No. 5		___	___	___
13. 4 Apr 62 TRAINING COURSE REGULATIONS (Added)	157	___	___	___
14. 16 Apr 62 REGULATIONS, ACADEMIES AND COURSES	157	___	___	___
15. 21 May 62 TAPE EXAMINATIONS	158	___	___	___
16. 26 May 62 TRAINING DRILLS MUST BE CORRECT	159	___	___	___
17. 2 Aug 62 TRAINING AIDS	160	___	___	___
17a. DEMO: The use of TV demonstrations		___	___	___
18. 2 Dec 62 INSTRUCTORS STABLE DATA	161	___	___	___

19. 14 Feb 63 HOW TO EXAMINE - THEORY EXAMINATIONS	163	—	—	—
19a. CLAY DEMO: Points 1 - 3 of Theory Examinations		—	—	—
20. 15 Mar 63 CHECKSHEET RATING SYSTEM	164	—	—	—
21. 15 Mar 63 INSTRUCTOR HATS	164	—	—	—
22. 25 Sep 63 HATS OF STUDENT INSTRUCTORS FOR SHSBC	168	—	—	—
23. 27 Sep 63 TRAINING TECHNOLOGY - PINK SHEETS (Rev & Reissued as BPL)	171	—	—	—

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23a. DRILL: How to use Pink Sheets		—	—	—
*24. 10 Apr 64 SCIENTOLOGY COURSES (reissued as amended 23 Jun 67)	174	—	—	—
24a. CLAY DEMO: The length of time a student on a course is a direct index of the quality of supervision on that course		—	—	—
25. 12 May 64 THEORY TESTINGS - EXPIRATION DATES	175	—	—	—
26. 16 Sep 64 UNDERSTANDING AND TAPE LECTURES (reissued 21 Jul 67)	176	—	—	—
*27. 24 Sep 64 INSTRUCTION & EXAMINATION: RAISING THE STANDARD OF	177	—	—	—
27a. DEMO: The first and second phenomenon		—	—	—
*28. 4 Oct 64 THEORY CHECKOUT DATE (reissued 21 May 67) (modifies 24 Sep 64)	181	—	—	—
28a. DRILL: Coaching in theory		—	—	—
29. 28 Feb 65 COURSE CHECK OUTS - TWIN CHECKING	183	—	—	—
30. 16 Mar 65 FURTHER MATERIAL AND STUDY EXAMINATIONS (reissued 13 Sep 67) (reissued as BPL)	184	—	—	—
*31. 16 Apr 65 THE "HIDDEN DATA LINE"	186	—	—	—
31a. ESSAY: How would you handle a hidden data line		—	—	—
32. 16 Apr 65 DRILLS, ALLOWED	188	—	—	—
33. 5 May 65 SUPERVISORS	190	—	—	—
34. 17 May 65 URGENT - CCHs (cancels 15 May				

62)	191	—	—	—
35. 23 Aug 65 DELETION OF TR 5	191	—	—	—
36. 26 Aug 65 SCIENTOLOGY TRAINING - TWIN CHECKOUTS	192	—	—	—
37. 21 Sep 65 E-METER DRILLS	195	—	—	—
38. 15 Dec 65 STUDENTS GUIDE TO ACCEPTABLE BEHAVIOUR	196	—	—	—
39. 12 Oct 66 EXAMINATIONS	198	—	—	—
*40. 18 Sep 67 STUDY - COMPLEXITY AND CONFRONTING	193	—	—	—
40a. CLAY DEMO: The basic law on complexity		—	—	—
41. 18 Oct 67 ACADEMY CHECK SHEETS - SUPERVISOR CONDITIONS	201	—	—	—
42. 8 Mar 68 CHECKSHEETS	202	—	—	—
43. 19 Oct 68 COURSE COMPLETION STUDENT INDICATORS	202	—	—	—
*44. 24 Oct 68 SUPERVISOR KNOW-HOW - RUNNING THE CLASS	203	—	—	—
44a. DRILL: Observe the class and write up to the Supervisor with specifics which points are in or out		—	—	—
*45. 24 Oct 68 SUPERVISOR KNOW-HOW - HANDLING THE STUDENT	204	—	—	—
45a. DRILL: Dummy drill handling a student until smooth		—	—	—
*46. 24 Oct 68 SUPERVISOR KNOW-HOW - R-FACTOR TO STUDENTS	205	—	—	—
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46a. DRILL: Dummy drill giving an R- Factor until smooth		—	—	—
*47. 24 Oct 68 SUPERVISOR KNOW-HOW - TIPS IN HANDLING STUDENTS	206	—	—	—
48. 8 May 69 HOW TO TEACH A COURSE (Reissued as BPL)	207	—	—	—
48a. ESSAY: Why exact scheduling is vital		—	—	—
49. 8 May 69 ENTURBULATIVE STUDENTS (Reissued as BPL)	208	—	—	—
*50. 16 May 69 COURSE ADMINISTRATION	209	—	—	—
50a. CLAY DEMO: Duties of Course Admin		—	—	—
*51. 27 Jul 69 WHAT IS A CHECKSHEET (Reissued as BPL)	211	—	—	—
51a. DEMO: A checksheet		—	—	—

52. 30 Jul 69 STUDENT PROGRESS BOARD (Cancels 24 May 69) (Reissued as BPL)	212	—	—	—
52a. DRILL: Draw up a Progress Board with 12 students of varying progress		—	—	—
*53. 22 Nov 67 OUT TECH (Revised & reissued 18 Jul 70)	215	—	—	—
53a. CLAY DEMO: The only ways you can fail to get results on a pc		—	—	—
*54 16 Mar 71 WHAT IS A COURSE? (Amended 26 Jan 72) (Revised)	217	—	—	—
54a. DRILL: Write up to the Supervisor with specifics what you find in your class room on your course		—	—	—

#### STUDENT AUDITING

EFFICACY — IMMERSED — UPHOLD —  
ASSENT — UNIT —

1. 10 Apr 57 STUDENT INTENSIVES	219	—	—	—
2. 29 Oct 59 PROCESSING OF ACADEMY STUDENTS	219	—	—	—
3. 15 Nov 60 STAFF CERTIFICATE REQUIREMENTS	220	—	—	—
4. 17 Jan 62 AUDITOR ASSIGNMENT	220	—	—	—
5. 16 May 65 IMPORTANT EXPLANATION - AUDITING RESTRICTIONS	221	—	—	—
6. 22 Oct 65 REQUIREMENTS FOR STUDENT CLASSIFICATION	225	—	—	—
7. 8 Jun 70 STUDENT AUDITING (Cancels 29 Oct 65, 23 May 69 II, 17 May 65 & 17 May 65 II) (Revised)	227	—	—	—
7a. DRILL: Check if student auditing is in per HCO PL 8 Jun 70RB. Write up exactly what found and give it to your supervisor		—	—	—

## DIANETIC AUDITOR'S COURSE

DIANETIC	___	INVARIABLE	___	NOMENCLATURE	___
PARAPHRASE	___	GLIB	___	SCIENCE	___
PSYCHOSOMATIC	___	FOOLSCAP	___	AFFLICTED	___
LOBOTOMIES	___	ASSIMILATION	___	GUIDE	___

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HUBBARD GUIDANCE CENTER  
HGC Auditors

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*59. 30 Dec 65 PTS AUDITING AND ROUTING	578	—	—	—
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*63. 6 Mar 71 LINE DESIGN - HGC LINES, AN EXAMPLE	585	—	—	—
63a. ESSAY: How each part increases HGC production		—	—	—
*64. 25 Apr 71 HOW TO GET RESULTS IN AN HGC (HCOB)	586	—	—	—
64a. CLAY DEMO: How admin can improve tech.		—	—	—
*65. 28 Sep 71 SELLING AND DELIVERING AUDITING	589	—	—	—
65a. ESSAY: Setting up and delivering intensives		—	—	—
65b. DRILL: Take a number of pcs and auditors of various grades and levels and set up a scheduling board to deliver an intensive to each.		—	—	—

#### POWER PROCESSING

PACE      \_\_\_ OFF LINE   \_\_\_ POWER       \_\_\_  
 TACITLY   \_\_\_ ALTER-IS   \_\_\_ MEMORANDUM   \_\_\_

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2. 20 May 65 POWER PROCESSES	595	—	—	—
3. 14 Jun 65 SIX POWER PROCESSES	596	—	—	—
4. 20 Aug 65 CONTINUING PC TO THIRD STAGE RELEASE	596	—	—	—

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5. 19 Oct 65 RELEASE DECLARATIONS	597	___	___	___
6. 6 Apr 71 POWER BADGES	597	___	___	___

#### CASE SUPERVISOR

OFFENSES            \_\_\_ APPERTAINS    \_\_\_ ATTESTATIONS    \_\_\_  
CASE SUPERVISOR    \_\_\_ LINE                \_\_\_ DESIGN            \_\_\_

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2. 17 Jun 65 STAFF AUDITOR ADVICES	601	___	___	___
3. 4 Jul 65 PC ROUTING - REVIEW CODE	603	___	___	___
3a. DEMO: PC Routings		___	___	___
4. 19 Jul 65 SEPARATION ORDER	604	___	___	___
5. 28 Jul 65 CASE SUPERVISOR, SPECIAL ATTENTION	605	___	___	___
6. 30 Jul 65 PRECLEAR ROUTING TO ETHICS	606	___	___	___
7. 24 Aug 65 PCs RELEASED ROUTING	606	___	___	___
8. 29 Oct 68 CLASS VIII C/S QUAL STAT	607	___	___	___

#### OUTSIDE AUDITING

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3. 26 Jul 57 FUNDS OR FAVOURS RECEIVED	608	___	___	___
4. 11 Apr 58 STAFF MEMBERS OUTSIDE AUDITING REGULATION (HCOB)	609	___	___	___
5. 27 May 58 OUTSIDE AUDITING	609	___	___	___
7. 27 Feb 61 OUTSIDE PCs OF STAFF MEMBERS	611	___	___	___
8. 21 Jun 62 STAFF MEMBERS AUDITING PRIVATE PCS	611	___	___	___

#### CORRECTIONS

Under Section A are listed all policy contained in OEC Volume IV which have been cancelled. Cancelled issues which have been replaced by another PL have the replacement noted. (Your Course Admin will have these issues in an "Additions" Pack.)

Under Section B are listed all policy in OEC Volume IV which have been reissued and revised as BPLs. (The revised BPLs should also be contained in the "Additions" Pack.)

Under Section C are listed all HCO PLs which have been revised. (These are also in the "Additions" Pack.)

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A. CANCELLATIONS:

1. HCO PL 27 Apr 67	TECH DIVISION STATISTIC (Amendment to 30 Sep 65) - Cancelled. See HCO PL 12 Nov 76 STATISTIC CHANGE, TECH SEC STAT	10	—	—	—
2. HCO PL 31 Mar 69	COMPLETION STATISTIC, TRIPLE GRADES, TECH & QUAL DIVISIONS - Cancelled and replaced by HCO PL 21 Oct 73 CASE SUPERVISOR STATISTICS, BPL 4 Jan 73RD (Rev 30 Nov 76) ALL CLASS IV ORGS TECHNICAL DIV ORG BOARD and HCO PL 8 Nov 73RA VFPS AND GDSs OF THE DIVISIONS OF AN ORG	11	—	—	—
3. HCO PL 9 Apr 69	CANCELLATION OF HCO PL 31 Mar 69 - Cancelled	11	—	—	—
4. HCO PL 22 Sep 69	HGC STATISTIC (Amends 30 Sep 66 & 31 Mar 69) - Cancelled	12	—	—	—
5. HCO PL 5 Feb 71	ORG GROSS DIVISIONAL STATISTICS REVISED (Excerpt: Tech Division 4) - Cancelled	20	—	—	—
6. Assoc Sed Dir- 11 Jul 67	TECH STAFF CERTIFICATE DIRECTIVE - Cancelled	24	—	—	—
7. HCO PL 19 Apr 63	HANDLING ORG TECHNICAL QUERIES Cancelled. See HCOB 23 Oct 75 TECHNICAL QUERIES	36	—	—	—
8. HCO PL 24 Feb 64	TECHNICAL SUPERVISION CHANGES - Cancelled	38	—	—	—
9. HCO PL 20 Mar 64	TECHNICAL REPORTS - Cancelled	39	—	—	—
10. HCO PL 5 Jul 65	ASSIGNMENT OF TECH PERSONNEL. Amended and				

		Cancelled by HCO PL 11 Jul 65, same title	70	—	—	—
11.	HCO PL 20 Jan 69	MAINTAINING STANDARD TECH - Cancelled	95	—	—	—
12.	HCO PL 20 Oct 69	TECHNICAL DIVISIONS PROMOTION AND RESPONSIBILITY RESPONSIBILITY - Cancelled	96	—	—	—
13.	HCO PL 21 Aug 62	BODY ROUTER HAT - Cancelled	120	—	—	—
14.	HCO PL 22 Apr 63	HAT OF COURSE ADMIN - Cancelled	121	—	—	—
15.	HCO Admin Dir - 6 May 58	MODIFIED PROCEDURE FOR SIGNING UP PROSPECTIVE STUDENTS & PCS - Cancelled	130	—	—	—
15A	See BPL 25 Feb 73	DIRECTOR OF TRAINING		—	—	—
16.	HCO B 16 Oct 59	HANDLING STUDENTS AND AUDITORS REPORTS - Cancelled	131	—	—	—

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17.	HCO PL 7 Jul 60	TRAINING APPLICANTS - Cancelled	132	—	—	—
18.	HCO PL 8 Aug 63	"PLANTS" IN ACADEMIES INTRODUCTION OF "FORM" B - Cancelled	138	—	—	—
19.	HCO B 5 Mar 57	STUDENT REPORTS - Cancelled	145	—	—	—
20.	HCO PL 22 Nov 61	TRAINING COURSE RULES AND REGULATIONS - Cancelled	152	—	—	—
21.	HCO PL 8 Dec 61	INSTRUCTORS' WEEKLY REPORT FORM - Cancelled. See FDD 14R DIV IV INT TRAINING WEEKLY REPORT	154	—	—	—
22.	HCO PL 8 Dec 61	STUDENTS' WEEKLY REPORTS TO RON (Amended and reissued 23 Oct 67) Cancelled and replaced by BPL 18 Mar 71R, same title	155	—	—	—
23.	HCO PL 9 May 62	ADDITION TO STUDENTS'				

	WEEKLY REPORT (Adds to 8 Dec 61) - Cancelled	158	___	___	___
24.	HCO PL 18 Sep 63 SCIENTOLOGY FIVE - SCIENTOLOGY INSTRUCTORS - Cancelled	165	___	___	___
25.	HCO PL 24 Sep 63 COURSE RULES AND REGULATIONS - Cancelled	166	___	___	___
26.	HCO PL 20 Oct 63 STUDENT ARC BREAKS - Cancelled	173	___	___	___
27.	HCO PL 29 Dec 66 ROUTING AND HANDLING OF SHSBC DIANETIC, SOLO VI AND ACADEMY STUDENTS - Cancelled	198	___	___	___
28.	HCO PL 22 Jul 69 FAST FLOW TRAINING (Cancels 28 Jan 60) - Cancelled. See BPL 18 Oct 76R SUCCESSFUL TRAINING LINEUP	210	___	___	___
29.	HCO PL 22 Jul 70 TECH RETREADS AND RETRAINING (Amends 6 Dec 69) - Cancelled	216	___	___	___
30.	HCO PL 26 Jan 72 WHAT IS A- COURSE? (Amends 16 Mar 71) - Cancelled by HCO PL 16 Mar 71R WHAT IS A COURSE? See HCOB 16 Aug 72 C/S SERIES 84 FLUBLESS C/SING and BTB 8 Mar 75 CRAMMING SERIES 4RB HIGH CRIME CHECKOUTS	217	___	___	___
31.	HCO PL 1 Feb 67 STUDENT AUDITING OF PRECLEARs (Replaces 29 Oct 65) - Cancelled by HCO PL 8 Jun 70 STUDENT AUDITING	226	___	___	___

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32.	HCO PL 17 May 65 FREE SCIENTOLOGY CENTER - Cancelled by HCO PL 8 Jun 70 STUDENT AUDITING	222	___	___	___
33.	HCO PL 17 May 65 ACADEMY PROCESSING -				

		Cancelled by HCO PL 8 Jun 70 STUDENT AUDITING	224	—	—	—
34.	HCO PL 29 Oct 65	STUDENT AUDITING OF PRECLEARARS - Cancelled by HCO PL 29 Oct 65 STUDENT AUDITING	226	—	—	—
35.	HCO PL 1 Feb 67	STUDENT AUDITING OF PRECLEARARS (Replaces 29 Oct 65) - Cancelled	226	—	—	—
36.	HCO PL 22 Sep 67	DIANETIC AUDITORS COURSE AUDITING POLICY - Cancelled and replaced by HCOB 24 Apr 69 DIANETIC USE and HCOB 6 Apr 69 FUNDAMENTAL AUDITING	230	—	—	—
38.	HCO PL 23 Feb 69	DIANETIC AUDITORS COURSE AUDITING POLICY - Cancelled	231	—	—	—
39.	HCO PL 25 Jan 69	DIANETIC AUDITORS COURSE AUDITING POLICY - Cancelled	231	—	—	—
40.	HCO PL 5 May 69	DIANETIC COURSE EXAMINATIONS - Cancelled	233	—	—	—
41.	HCO PL 6 May 69	AUDITORS CODE AND DIANETICS - Cancelled	234	—	—	—
42.	HCO PL 7 May 69	HUBBARD STANDARD DIANETICS COURSE POLICY - Cancelled	237	—	—	—
43.	HCO PL 8 May 69	FAST FLOW BY ATTESTATION - Cancelled	237	—	—	—
44.	HCO PL 14 May 69	HOW TO DO A STARRATE CHECKOUT - Cancelled	240	—	—	—
45.	HCO PL 19 May 69	HUBBARD STANDARD DIANETICS COURSE POLICY (Cancels 7 May 69) - Cancelled	241	—	—	—
46.	HCO PL 20 May 69	HUBBARD STANDARD DIANETIC COURSE - COURSE MATERIALS PAPERS & FILES - Cancelled & replaced by HCO Admin Ltr 11 Aug 75, same title	242	—	—	—
47.	HCO PL 23 May 69	DIANETICS COURSE STUDENT AUDITING - Cancelled	251	—	—	—

48. HCO PL 24 May 69	PROGRESS BOARD - Cancelled	249	___	___	___
49. HCO PL 24 May 69	DIANETICS COURSE SUPERVISION AND ADMINISTRATION - SUPERVISOR CHECKOUTS - Cancelled	252	___	___	___
50. HCO PL 24 Jun 69	DIANETIC - PRE-AUDITING EXAMINATION - Cancelled	259	___	___	___
51. HCO B 11 Jul 69	SUPERVISION - Cancelled	260	___	___	___

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52. HCO PL 3 Aug 69	STARRATE CHECKOUTS ON STANDARD DIANETICS COURSE (Corrects and replaces 14 May 69) Cancelled	262	___	___	___
53. HCO PL 13 Aug 59	STUDENTS ATTENDING COURSES - Cancelled	278	___	___	___
54. HCO PL 31 Aug 59	CERTIFICATIONS - Cancelled	279	___	___	___
55. HCO PL 22 Feb 60	HPA QUALIFICATIONS - Cancelled	279	___	___	___
56. HCO B 1 Apr 60	TRAINING REQUIREMENTS, HUBBARD APPRENTICE SCIENTOLOGIST HPA/HCA BSCN/HCS - Cancelled	280	___	___	___
57. HCO PL 4 May 60	ACCEPTANCE FOR ACC AND ACADEMY COURSES - Cancelled	281	___	___	___
58. HCO PL 11 Oct 60	CASE ASSESSMENTS FOR STUDENTS - Cancelled	282	___	___	___
59. HCO PL 2 Nov 60	HPA/HCA COURSE - Cancelled	282	___	___	___
60. HCO PL 17 Nov 60	ANATOMY OF THE HUMAN MIND COURSE AS A PREREQUISITE FOR HPA TRAINING - Cancelled	284	___	___	___
61. HCO PL 8 May 61	EXTENSION COURSE - Cancelled	296	___	___	___
62. HCO PL 6 Oct 61	STANDARDIZED E-METER BOOK EXAM - Cancelled	300	___	___	___
63. HCO PL 23 Oct 61	NEW RUNDOWN FOR BSCN/				



64. HCO PL 21 Nov 61	HCS COURSE - Cancelled TRAINING COURSE REQUIREMENTS - Cancelled and replaced by HCO PL 11 Aug 71 SECURITY OF DATA	304	___	___	___
65. HCO PL 24 Nov 61	SAINT HILL TAPES FOR HPA/HCA COURSES - Cancelled	306	___	___	___
66. HCO PL 3 Jan 62	UPGRADING OF AUDITORS - Cancelled	306	___	___	___
67. HCO PL 27 Sep 62	CLEARs MUST BE TRAINED - Cancelled by HCO PL 31 May 63 TRAINING OF CLEARs	308	___	___	___
68. HCO PL 23 Feb 60	ACC FILES - Cancelled	334	___	___	___
69. HCO PL 24 Feb 60	ACC HATS - Cancelled	350	___	___	___
70. HCO PL 23 Mar 60	ACC SUPERVISOR HAT - Cancelled	351	___	___	___
71. HCO PL 4 May 60	ACC ACCEPTANCE FOR ACC AND ACADEMY COURSES - Cancelled	354	___	___	___
72. HCO PL 22 Apr 64	SUMMARY OF POLICIES ON CLASSIFICATION & GRADATION, FRANCHISE AND MEMBERSHIPS, AND THE AUDITORS DIVISION - Cancelled	354	___	___	___
		369	___	___	___

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73. HCO PL 18 Jun 64	PROFESSIONAL ROUTE CLASSIFICATION REQUIREMENTS (Addenda to 5 May 64) - Cancelled	378	___	___	___
74. HCO PL 17 Nov 69	DIANETICS AND SCIENTOLOGY SERVICES - Cancelled and replaced by HCOB 31 Aug 74 C/S Series 93 NEW GRADE CHART AND HCOB 22 Apr 69 DIANETICS VS SCIENTOLOGY	401	___	___	___

75.	HCO PL 28 Sep 62	SAINT HILL BRIEFING COURSE TERMINATIONS - Cancelled	414	___	___	___
76.	HCO PL 18 Jun 63	STUDENTS BLOWING - Cancelled	432	___	___	___
77.	HCO PL 18 Sep 64	FINAL CLASSIFICATION ON TERMINATION FROM SAINT HILL - Cancelled by HCO PL 13 Nov 64 PROVISIONAL CLASS VI CLASSIFICATION	447	___	___	___
78.	HCO PL 30 Dec 65	WHAT THE SHSBC STUDENT NEEDS TO KNOW ABOUT FOUNDATION - Cancelled	471	___	___	___
79.	HCO PL 24 Feb 68	FAST FLOW FOR SHSBC STUDENTS' PRECLEARS (Amends 30 Dec 66) - Cancelled. See ED 805 INT SPEED OF SERVICE (Page 84, OEC Vol 5)	472	___	___	___
80.	HCO PL 22 Sep 67	SOLO AUDITING FOLDERS - Cancelled	475	___	___	___
81.	HCO PL 27 Nov 67	R6 MATERIALS - Cancelled. See BPL 12 Sep 72R AO SERVICE TO PRE OTS.	475	___	___	___
82.	HCO PL 13 Dec 65	STAFF ON SAINT HILL CLEARING COURSE - Cancelled	476	___	___	___
83.	HCO PL 26 Apr 67	STAFF ON SAINT HILL ADVANCED COURSES - Cancelled	485	___	___	___
84.	HCO PL 1 May 67	ADVANCED COURSES ADMINISTRATION - Cancelled	486	___	___	___
85.	HCO PL 6 Jul 67	ADVANCED COURSES SUPERVISORS STATISTIC - Cancelled	486	___	___	___
86.	HCO PL 12 Nov 67	CLEARING AND OT COURSE REGULATIONS (Continues 30 Sep 66) - Cancelled and replaced by BPL 12 Aug 71R II ADVANCED COURSES REGULATIONS	488	___	___	___
87.	HCO PL 21 Nov 67	ADDITIONAL POLICIES ON ADVANCED COURSES SECURITY - Cancelled	489	___	___	___

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88. HCO PL 3 Dec 69	SOLO AUDITING AND PREGNANCY - Cancelled and replaced by BTB 24 Jul 73 PREGNANCY AND AUDITING	491	___	___	___
89. HCO PL 16 Jan 70	CLASS VIII REQUIREMENT - Cancelled and replaced by HCOB 23 Jan 75 PURPOSE OF CLASS VIII	494	___	___	___
90. HCO PL 20 May 54	ATMOSPHERE OF THE CLINIC (extract from Clinical Procedure) - Cancelled	495	___	___	___
91. HCO PL 20 May 54	THE AUDITORS OF THE CLINIC (Extract from Clinical Procedure) - Cancelled	495	___	___	___
92. HCO PL 17 May 57	THE HUBBARD GUIDANCE CENTER - Cancelled	496	___	___	___
93. HCO PL 5 Sep 57	ALL PRECLEARS ARE EXPECTED TO . . . . - Cancelled	498	___	___	___
94. HCO PL 16 Sep 57	HGC POLICY - Cancelled	498	___	___	___
95. HCO PL 16 Sep 57	HUBBARD GUIDANCE CENTER USE OF TITLE (HASI STAFF NOTICE) - Cancelled	498	___	___	___
96. HCO B 16 Oct 59	HANDLING STUDENTS AND AUDITORS REPORTS - Cancelled	512	___	___	___
97. HCO PL 16 Oct 59	HOW TO PREPARE HGC WEEKLY REPORTS FOR REVIEW - Cancelled	513	___	___	___
98. HCO PL 22 Jan 60	REQUIREMENTS FOR HGC AUDITORS - Cancelled	515	___	___	___
99. HCO PL 28 Dec 61	HGC ALLOWED PROCESSES - Cancelled	543	___	___	___
100. HCO PL 5 Jan 62	REPORTS FROM HGCs - Cancelled	544	___	___	___

101.	HCO PL 22 Jan 62	SECURITY CHECKS - Cancelled and replaced by HCO PL 30 Oct 62 SECURITY RISKS INFILTRATION	547	___	___	___
102.	HCO PL 17 May 62	RUDIMENTS CHECKS - Cancelled	547	___	___	___
103.	HCO PL 28 Aug 62	HOW TO WRITE AN AUDITORS REPORT. Replaced by BTS 6 Nov 72R (Rev & Reiss 27 Aug 74) THE AUDITOR REPORT FORM	554	___	___	___
104.	HCO PL 24 Feb 64	RUNDOWN OF CASE SUPERVISOR HAT - Cancelled	598	___	___	___
105.	HCO PL 24 Feb 64	NOMINATION OF CASE SUPERVISOR - Cancelled	600	___	___	___

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106.	HCO PL 17 Jan 69	PC ATTESTATIONS - Cancelled	607	___	___	___
107.	ASSOC SEC DIRECTIVE 9 Jul 57	PRIVATE PRECLEARS OF HASI STAFF AUDITING LIMIT - Cancelled and replaced by HCO PL 21 Feb 64 STAFF REGULATIONS VERSUS JOB	608	___	___	___
108.	HCO PL 1 Apr 60	REGULATIONS FOR STAFF MEMBERS AND EX-STAFF MEMBERS - Cancelled and replaced by HCO PL 20 Jul 66 STAFF STATUS	610	___	___	___
109.				___	___	___
110.				___	___	___
111.				___	___	___
112.				___	___	___
113.				___	___	___

#### B. REISSUED AS BPLS:

1. HCO PL 2 Nov 67 TECH DIVISION, DEPARTMENT  
OF TECH SERVICES,  
TRAINING AND PROCESSING.

			Reissued as BPL 14 Aug 75, same title	— — —
2.	HCO PL 14 Oct 70		DIVISION IV ORG BOARD, IDEAL SCENES AND STATS - BPL status	— — —
3.	HCO PL 20 Sep 67		CONFIDENTIAL DATA, Revised and reissued as BPL 19 Jul 75, same title	— — —
4.	HCO PL 24 Aug 68		DISSEMINATION, reissued as BPL 25 Jun 75, same title	— — —
5.	HCO PL 15 Nov 69		RIGHTS AND DUTIES, Revised and reissued as BPL 26 Jun 74, same title	— — —
6.	HCO PL 11 May 69		STANDARD ADMIN FOR TRAINING AND TECH SERVICES, Revised and reissued as BPL 15 Jul 75, STANDARD ADMIN FOR THE COURSE ADMINISTRATOR	— — —
7.	HCO PL 29 Jul 69		COURSE ADMINISTRATION ROLL BOOK, Revised and reissued as BPL 17 Jul 75, same title	— — —
8.	HCO PL 27 Sep 63		TRAINING TECHNOLOGY - PINK SHEETS, Revised and reissued 16 Jun 74, as BPL 27 Sep 63RA, same title	— — —
9.	HCO PL 16 Mar 65		FURTHER MATERIAL AND STUDY EXAMINATIONS (Reissued 13 Sep 67). Revised and reissued as BPL 12 Aug 75, same title	— — —
10.	HCO PL 8 May 69		HOW TO TEACH A COURSE, Revised and reissued as BPL 14 Jul 75, same title	— — —

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11.	HCO PL 8 May 69		ENTURBULATIVE STUDENTS, Revised and reissued as BPL 12 Jul 75, same title	— — —
12.	HCO PL 27 Jul 69		WHAT IS A CHECKSHEET, Revised and reissued as BPL 16 Oct 74, same title	— — —
13.	HCO PL 30 Jul 69		STUDENT PROGRESS BOARD	

	(Cancels 24 May 69) Revised and reissued as BPL 11 Aug 75, same title	— — —
14. HCO PL 1 Jun 69	DIANETICS TRAINING, Revised (Iss II) and reissued as BPL 6 Sep 75, same title	— — —
15. HCO PL 3 Jun 69	LEGAL STATEMENT CONCERNING DIANETICS AND MEDICAL PRACTICE LAWS, Reissued as BPL 29 Jun 74, same title	— — —
16. HCO B 7 Jun 69	DIANETICS - POINTS WHICH GO OUT AND WRECK PCS, Revised and reissued as BTB 7 Jun 69RA, same title	— — —
17. HCO PL 11 Aug 71	ADVANCED COURSES MATERIALS - SECURITY OF DATA REV.	— — —

	Also see BPL 12 Aug 71R ADDITIONAL POLICIES ON ADVANCED COURSES SECURITY	— — —
18.		— — —
19.		— — —
20.		— — —
21.		— — —

C. REVISIONS OF HCO PLS:

1. HCO PL 16 Mar 71	WHAT IS A COURSE - Revised 29 Jan 75, same title	— — —
2. HCO PL 8 Jun 70	STUDENT AUDITING (Cancels 29 Oct 65, 23 May 69 II, 17 May 65 and 17 May 65 II) Revised 2 Jun 75, and Dec 76, same title	— — —
3.		— — —
4.		— — —
5.		— — —
6.		— — —

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ATTEST

A. I attest that I have fully completed the above checksheet

and know and can apply the policy materials of the Technical Division.

Signed: \_\_\_\_\_  
STUDENT

- B. I attest that the above named student has fully completed the checksheet and knows and can apply the data.

Signed: \_\_\_\_\_  
SUPERVISOR

- C. 1. The above named student has attested to: (a) properly enrolled on course, (b) has signed a no-charge invoice for 2 1/2 or 5 year contracted staff or paid in full for non-contracted staff or public, (c) has studied and understands all the materials on the checksheet, (d) has done the drills called for on the checksheet, (e) can produce the result required of the course.
2. In the case of a Tech Div staff member, he/she has been awarded the Staff Status III certificate.
3. In the case of other divisional staff or public students, the completion of this portion of the OEC has been logged as a completion.
4. If this checksheet completes the full study and completion of all OEC checksheets, the student has been awarded his OEC Certificate (Provisional) which will be validated as a full certificate with a Gold Seal when all Internships for all OEC Checksheets have been successfully completed and attested to.

Signed: \_\_\_\_\_  
CERTS & AWARDS

- D. CONDITIONAL: If the student has not yet completed his Student Hat and Method I Word Clearing, an exam is fully passed in Qual on the materials of the checksheet.

Signed: \_\_\_\_\_  
DIR VALIDITY

Send to Student Admin for filing.

Revised by

for

Bureau Aide

Comm

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