

BOARD POLICY LETTER

Remimeo 14 NOVEMBER 1973RA
Orgs ISSUE III
SHs REVISED 6 DECEMBER 1976

CANCELS
BPL 14 NOV 73R SAME TITLE
AND BPL 14 NOV 73-1 ISSUE III ERRATA ADDITION

Org Exec Course Checksheet
series 5RA

ORGANIZATION EXECUTIVE COURSE CHECKSHEET
VOLUME FOUR
TECHNICAL DIVISION

NAME: _____ ORG: _____ DAY/ FDN
POST: _____ SECT: _____ DEPT: _____ DIV: _____
DATE STARTED: _____ DATE COMPLETED: _____

THE COURSE: This checksheet covers Volume Four of the Organization Executive Course; Technical Division Four. The textbook for this Course is OEC Volume Four in its entirety, which is available from all Scientology Organization Bookstores, or the Scientology Publications Organization, Jernbanegade 6, 1608, Copenhagen V, Denmark, OR Scientology Publications Organization US, 2723 West Temple Street, Los Angeles, California 90026.

PREREQUISITES: Student Hat.

PURPOSE: The purpose of this checksheet is to fully train public, technical personnel and all staff in Technical Policy, and so produce an on-policy Tech Div which does produce its products throughout an org and thus bring about expansion and superlative organization.

STAFF STATUS III: Technical Division Staff who complete this OEC Volume Four Checksheet will be awarded STAFF STATUS III, and this is credited on the remaining OEC Course. All policy later than the OEC Volumes will appear on the Senior OEC and FEBC.

CONDITIONS: All Scientology Organizations are authorized to run the OEC for org staff and public.

HOW TO STUDY THIS COURSE: Twin checkouts are not required. The student studies the Course Materials according to BPL 18 Oct 76R SUCCESSFUL TRAINING LINEUP, ensuring that items are studied to achieve 100% understanding and ability to apply. The student studies all the materials, does all the drills on the checksheet.

The number following each checksheet item is the page number in Vol 4 OEC.

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All cancelled policy contained in OEC Volume 4 have been deleted from the checksheet. These cancelled issues are listed in Correction Section A at the back of the checksheet with their OEC Volume page number.

WORD LISTS

Define each word in the group of words before studying the theory sections, using a good dictionary when a word cannot be easily defined, and putting each word in sentences until the concept is duplicated.

KEEPING SCIENTOLOGY WORKING

- *1. HCO PL 7 Feb 65 KEEPING SCIENTOLOGY WORKING
- *2. HCO PL 17 Jun 70 TECHNICAL DEGRADES
- 3.

— — —
— — —
— — —

TECHNICAL DIVISION 4

TECHNICAL	—	LEVEL I	—	CASE SUPERVISOR	—
PAGES	—	LEVEL II	—	LEADING	—
LEVEL	—	LEVEL III	—	AUDITOR	—
HAS	—	LEVEL IV	—	INTERNE	—
HQS	—	SOLO	—	ARC	—
DIANETIC	—	CLEARING	—	CERTIFICATION	—
ACADEMY	—	OT	—	INDOCTRINATION	—
LEVEL 0	—	PROCESSING	—	SCIENTOMETRIC	—
FOUNDATION	—	CO-AUDIT	—	PE	—
AD COUNCIL	—	FLAWLESS	—	SQUIRRELING	—
IDEAL SCENE	—	8-C	—	HPA/HCA	—
PREDICTION	—	ASSISTS	—	HCO WW	—

ACTIVITY __ HAVINGNESS __ SUPERVISOR
 PRODUCTION __ TRIO __ R-1-C __

1.	65 TECHNICAL DIVISION 4 ORG BOARD OUTLINE	1	__ __ __
2.	2 Nov 67 TECH DIVISION, DEPT OF TECH SERVICES, TRAINING AND PROCESSING (Reissued as BPL)	2	__ __ __
3.	27 Nov 59 KEY TO THE ORGANIZATIONAL CHART OF THE FOUNDING CHURCH OF SCIENTOLOGY OF WASHINGTON DC (excerpt: Technical Division)	4	__ __ __
3a.	CLAY DEMO: The purpose of the Tech Div		__ __ __
4.	14 Feb 61 THE PATTERN OF A CENTRAL ORGANIZATION (excerpt: Technical Division)	5	__ __ __
*5.	20 Nov 65 THE PROMOTIONAL ACTIONS OF AN ORGANIZATION (excerpt: Technical Division 4)	7	__ __ __
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*15. 26 May 61 A MESSAGE TO THE EXECUTIVE SECRETARIES AND ALL ORG STAFF QUALITY COUNTS (Reissued 21 Jun 67)	25	— — —
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28. 23 Sep 64 AUDITING AND TRAINING POLICIES (excerpt)	40	— — —
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29a. DRILL: One example of each point in the Tech Div, then see if it's in. — — —

PROMOTE	— WITHOLDY	— CHITS	—
ORGANIZE	— BLOWY	— RELEASES	—
DELIVER	— MANIC-DEPRESSIVE	— BPC	—
SUPPRESSIVE	— COURT OF ETHICS	— OCA	—
COMMUNISTS	— COMMITTEE OF	— APA	—
FASCISTS	— EVIDENCE	— IQ	—
2ND DYNAMIC	— RE COURSE	— NATTER	—
BS	— ANATEN	— RIGHTS	—
HRS	— SECONDARIES	— DUTIES	—
HTS	— ENGRAMS	— CUTATIVES	—
E-METER	— HCOBS	— S & D	—
REHABBED	— MODEL SESSION	— OVERRUN	—
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THE AUDITOR'S CODE

AD INVALIDATE EVALUATE
CODE DIVERGE DIVULGED

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DEPARTMENT TEN
DEPARTMENT OF TECHNICAL SERVICES

Student Administration HGC Administration

CONSULTANT PREFERENTIAL LOGGING
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*18.	28 Sep 71 SELLING AND DELIVERING AUDITING	128 ____
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18b.	DRILL: Draw up large examples of advance scheduling boards, posted up with a large number of names and dates, then in clay show how Tech Services gets people in for service. HCO PL 3 Nov 65, 4 Jul 65, 16 Apr 70, 29 Apr 73	____ ____

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18c.	DRILL: Draw up a chart showing the respective duties of the Tech Page and Folder Page. HCO PL 16 Apr 70, HCOB 5 Mar 71, 21 Aug 62	
*19.	5 Mar 71 C/S SERIES 25	581 ____
19a.	DRILL: Draw up a flow chart of the C/S Series 25 Line	____ ____

DEPARTMENT OF TRAINING

DIRECTOR OF TRAINING

FINANCIAL	CLASSROOM	EMBARGO	—
TAUTLY	QUARTO	BONA FIDE	—
HASI	STUDENT	COURSE	—
PROCEDURE	SCHEDULED	CHECKSHEET	—
DRILL	EXTENSION	PACK	—
THEORY	APPLICANTS	AUDITOR	—
PRACTICAL	"PLANTS"	—	—

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DOGOMATIC	—	CCH	—	EXERCISE	—
DICTATORIAL	—	SYNOPSIS	—	MEDITATION	—
SPORADICALLY	—	RITE	—	THERAPY	—
VESTED	—	PRACTICE	—	INFRACTION	—
INEPT	—	PHENOMENON	—	STANDING	—
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STUDENT AUDITING

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DIANETIC AUDITOR'S COURSE

DIANETIC	— INVARIABLE	— NOMENCLATURE	—
PARAPHRASE	— GLIB	— SCIENCE	—
PSYCHOSOMATIC	— FOOLSCAP	— AFFLICTED	—
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STANDARD DIANETICS

TRAINING AND AUDITING

CONJUNCTION	— TUMOURS	— INSIDIOUS	—
PATHOLOGICAL	— GUNG HO	— DIAGNOSTIC	—
ALLEVIATION	— IMMORTALITY	— WILDCAT	—

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69)

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ACADEMY OF SCIENTOLOGY

Q & A-ING	— MISSED WITHOLD	— ROUTINE 2-12	—
PRE-HAV	— DIRTY NEEDLE	— ROUTINE 3N	—
LISTING	— TRACK	— TONE ARM	—
NULLING	— R-FACTOR	— THETA BOP	—
CLINICAL	— SODIUM BROMIDE	— ASSESS	—
PROBATIONARY	— HPA	— ROCK SLAM	—
OP PRO BY DUP	— CHLORAL HYDRATE	— CONFRONT	—
ITEMS	— RUDIMENTS	— NEEDLE	—
ORDAIN	— DROPSICAL	— HGS	—
DED-DEDEX	— NATIVE STATE	— SAPA	—
SCS	—		

1. 12 Sep 56 THE SUMMARY OF A BULLETIN FROM
THE ACADEMY IN WASHINGTON DC
- Concerning Training

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2. 3 May 57 TRAINING - WHAT IT IS TODAY
HOW WE TELL PEOPLE ABOUT
IT (HCOB)

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3. 1 Oct 58 HCO BOARD OF REVIEW

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4. 2 Oct 58 SALE AND CONDUCT OF
ACADEMY COURSES

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LETTER OF OCTOBER 1, 1958
(HCOB)

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8. 6 Jan 59 (CHANGE OF HCO PL 15 DEC 58)
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Under Section A are listed all policy contained in OEC Volume IV which have been cancelled. Cancelled issues which have been replaced by another PL have the replacement noted. (Your Course Admin will have these issues in an "Additions" Pack.)

Under Section B are listed all policy in OEC Volume IV which have been reissued and revised as BPLs. (The revised BPLs should also be contained in the "Additions" Pack.)

Under Section C are listed all HCO PLs which have been revised. (These are also in the "Additions" Pack.)

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74. HCO PL 17 Nov 69 DIANETICS AND
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95. HCO PL 16 Sep 57	HUBBARD GUIDANCE CENTER USE OF TITLE (HASI STAFF NOTICE) - Cancelled	498	____
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103. HCO PL 28 Aug 62	HOW TO WRITE AN AUDITORS REPORT. Replaced by BTS 6 Nov 72R (Rev & Reiss 27 Aug 74) THE AUDITOR REPORT FORM	554 ____
104. HCO PL 24 Feb 64	RUNDOWN OF CASE SUPERVISOR HAT - Cancelled	598 ____
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	9 Jul 57	LIMIT - Cancelled and replaced by HCO PL 21 Feb 64 STAFF REGULATIONS VERSUS JOB				
108.	HCO PL 1 Apr 60	REGULATIONS FOR STAFF MEMBERS AND EX-STAFF MEMBERS - Cancelled and replaced by HCO PL 20 Jul 66 STAFF STATUS	608	—	—	—
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B. REISSUED AS BPLS:

1. HCO PL 2 Nov 67 TECH DIVISION, DEPARTMENT
OF TECH SERVICES,
TRAINING AND PROCESSING.

	Reissued as BPL 14 Aug 75, same title	— — —
2. HCO PL 14 Oct 70	DIVISION IV ORG BOARD, IDEAL SCENES AND STATS - BPL status	— — —
3. HCO PL 20 Sep 67	CONFIDENTIAL DATA, Revised and reissued as BPL 19 Jul 75, same title	— — —
4. HCO PL 24 Aug 68	DISSEMINATION, reissued as BPL 25 Jun 75, same title	— — —
5. HCO PL 15 Nov 69	RIGHTS AND DUTIES, Revised and reissued as BPL 26 Jun 74, same title	— — —
6. HCO PL 11 May 69	STANDARD ADMIN FOR TRAINING AND TECH SERVICES, Revised and reissued as BPL 15 Jul 75, STANDARD ADMIN FOR THE COURSE ADMINISTRATOR	— — —
7. HCO PL 29 Jul 69	COURSE ADMINISTRATION ROLL BOOK, Revised and reissued as BPL 17 Jul 75, same title	— — —
8. HCO PL 27 Sep 63	TRAINING TECHNOLOGY - PINK SHEETS, Revised and reissued 16 Jun 74, as BPL 27 Sep 63RA, same title	— — —
9. HCO PL 16 Mar 65	FURTHER MATERIAL AND STUDY EXAMINATIONS (Reissued 13 Sep 67). Revised and reissued as BPL 12 Aug 75, same title	— — —
10. HCO PL 8 May 69	HOW TO TEACH A COURSE, Revised and reissued as BPL 14 Jul 75, same title	— — —

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11. HCO PL 8 May 69	ENTURBULATIVE STUDENTS, Revised and reissued as BPL 12 Jul 75, same title	— — —
12. HCO PL 27 Jul 69	WHAT IS A CHECKSHEET, Revised and reissued as BPL 16 Oct 74, same title	— — —
13. HCO PL 30 Jul 69	STUDENT PROGRESS BOARD	— — —

	(Cancels 24 May 69) Revised and reissued as BPL 11 Aug 75, same title	— — —
14.	HCO PL 1 Jun 69 DIANETICS TRAINING, Revised (Iss II) and reissued as BPL 6 Sep 75, same title	— — —
15.	HCO PL 3 Jun 69 LEGAL STATEMENT CONCERNING DIANETICS AND MEDICAL PRACTICE LAWS, Reissued as BPL 29 Jun 74, same title	— — —
16.	HCO B 7 Jun 69 DIANETICS - POINTS WHICH GO OUT AND WRECK PCS, Revised and reissued as BTB 7 Jun 69RA, same title	— — —
17.	HCO PL 11 Aug 71 ADVANCED COURSES MATERIALS - SECURITY OF DATA REV.	— — —
	Also see BPL 12 Aug 71R ADDITIONAL POLICIES ON ADVANCED COURSES SECURITY	— — —
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19.		— — —
20.		— — —
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C. REVISIONS OF HCO PLS:

1.	HCO PL 16 Mar 71 WHAT IS A COURSE - Revised 29 Jan 75, same title	— — —
2.	HCO PL 8 Jun 70 STUDENT AUDITING (Cancels 29 Oct 65, 23 May 69 II, 17 May 65 and 17 May 65 II) Revised 2 Jun 75, and Dec 76, same title	— — —
3.		— — —
4.		— — —
5.		— — —
6.		— — —

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ATTEST

A. I attest that I have fully completed the above checksheet

and know and can apply the policy materials of the Technical Division.

Signed: _____
STUDENT

B. I attest that the above named student has fully completed the checksheet and knows and can apply the data.

Signed: _____
SUPERVISOR

C. 1. The above named student has attested to: (a) properly enrolled on course, (b) has signed a no-charge invoice for 2 1/2 or 5 year contracted staff or paid in full for non-contracted staff or public, (c) has studied and understands all the materials on the checksheet, (d) has done the drills called for on the checksheet, (e) can produce the result required of the course.

2. In the case of a Tech Div staff member, he/she has been awarded the Staff Status III certificate.

3. In the case of other divisional staff or public students, the completion of this portion of the OEC has been logged as a completion.

4. If this checksheet completes the full study and completion of all OEC checksheets, the student has been awarded his OEC Certificate (Provisional) which will be validated as a full certificate with a Gold Seal when all Internships for all OEC Checksheets have been successfully completed and attested to.

Signed: _____
CERTS & AWARDS

D. CONDITIONAL: If the student has not yet completed his Student Hat and Method I Word Clearing, an exam is fully passed in Qual on the materials of the checksheet.

Signed: _____
DIR VALIDITY

Send to Student Admin for filing.

Revised by

for

Bureau Aide

Comm

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W/O Louise Kelly
Flag Mission 1710 I/C

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