

HUBBARD COMMUNICATIONS OFFICE  
Saint Hill Manor, East Grinstead, Sussex

HCO POLICY LETTER OF 1 MAY 1979R  
REVISED 25 MARCH 81

Remimeo  
Tech  
Qual  
HCO  
Registrar Hat  
Cashier Hat  
D of P Hat  
C/S Hat  
Examiner Hat  
Ethics Officer

(Revisions in this HCO PL include an addition to its title to emphasize that the PL deals with the administrative factors concerning the Dianetic Clear Special Intensive, to align it with that Intensive as recently revised, as well as with applicable issues of the Keeping Scientology Working Series and the Dianetic Clear Series, and to include it as a part of the Dianetic Clear Series.)

(Revisions in Script)

Dianetic Clear Series 3

DIANETIC CLEAR SPECIAL INTENSIVES

ADMINISTRATION OF

REF:

HCOB 2 May 79R I Rev. 25.3.81	Dianetic Clear Series 4 DIANETIC CLEAR SPECIAL INTENSIVE
HCOB 2 May 79R II Rev. 25.3.81	Dianetic Clear Series 5 DIANETIC CLEAR SPECIAL INTENSIVE ASSESSMENT LIST
HCOB 3 May 79R Rev. 31.3.81	Dianetic Clear Series 7 DIANETIC CLEAR SPECIAL INTENSIVE C/S AND AUDITOR REQUIREMENTS
HCO PL 12 Jul 65	RELEASE POLICIES— STARTING THE PC
HCO PL 19 Jul 65	RELEASE CHECKS, PROCEDURE FOR
HCOB 6 Aug AD 15	QUALIFICATIONS TECHNICAL ACTIONS
HCO PL 26 Oct 71	TECH DOWNGRADES
HCOB 5 Dec 78R Rev. 31.3.81	Dianetic Clear Series 9 C/S Series 105R DIANETIC CLEAR ATTESTS— ADDITIONAL DATA INTERVIEWS
HCOB 1 Apr 81	

NOTE: A Dianetic Clear Special Intensive is only programmed for and sold to (1) Persons who have gone Dianetic Clear earlier in auditing (2) Persons who were declared Dianetic Clear without a rehab yet need the state rehabbed (3) Persons who feel they went Dianetic Clear and want it checked and handled. It is not sold to nor given to a person who isn't Dianetic Clear in order to "audit him to the state of Dianetic Clear."

It is necessary that we have standard lines and policy for handling Dianetic Clear rehabilitation. The discoveries that Clears must not be audited on Dianetics, and that the processes of Dianetics and Scientology have been far more successful in producing Clears than was previously recognized, have resulted in great demand for this service. Furthermore, these Clears may not be audited on Power Processes, R6EW or the Clearing Course. They can be run on Scientology procedures (such as "C/S 53 to F/Ning list," the Scn Prepared Lists in C/S Series 96R and RJ 30, Expanded Straightwire Grade and Expanded Grades 0-IV, End of Endless Int Repair Rundown, Word Clearing, the Cl IV Rundowns given in RJ 30, newly released Rundowns designated for Dianetic Clears, etc.); they can do the TRs Course, OT Levels starting with OT I, and can have NED for OTs (after OT III).

The Dianetic Clear Pgm and the Release Rehabilitation Pgm of 1965 are similar in many ways. This issue is based on the reference issues listed above which must be studied along with this issue. It contains the successful actions of the Release Rehabilitation Pgm which it parallels.

At the beginning of both the Release Rehabilitation Pgm and the Dianetic Clear Pgm, there have been similar errors made by some, which the following policies guard against.

**1. THE STATE OF DIANETIC CLEAR IS ONLY REHABILITATED STANDARDLY IN A FORMAL AUDITING SESSION.**

Loosely "rehabbing" an F/N in a mere interview is a technical error. Such an F/N does not mean that the state has been rehabilitated, nor attained. It is easy to get an F/N or to rehab an F/N on something else entirely. An interview and a Rehab are different actions. The purpose of an interview is to get data for the C/S, not to "audit" or try to rehab. Rehabs are done in session not in an interview.

Any persons coming in for a Dianetic Clear verification, as well as those who have only had an interview, may only have the State of Clear properly rehabilitated in a formal auditing session. Those who have already been sent to attest after only an interview are to be called back in for DIANETIC CLEAR SPECIAL INTENSIVES as adjudicated by the C/S.

**2. ORG SERVICES MUST BE SIGNED AND PAID FOR. PROCESSING MAY NEVER BE GIVEN AWAY BY AN ORG.**

Failing to sign for processing, persons who come in for a Dianetic Clear verification or rehab, results in loss of income for the org and jeopardizes the case state of the person.

Dianetic Clear which is an audited action. The Receptionist issues a Routing Form which takes a person applying for a DCSI to the Registrar to sign up and pay, and then to the HGC for delivery of the service. HE IS NOT SENT TO A D OF P BUT TO TECH SERVICES FOR SCHEDULING. The only "interview" he gets is a Registrar interview. (See HCOB 1 Apr 81 INTERVIEWS.)

3. D OF P INTERVIEWS ARE ONLY DONE AS PART OF PAID SERVICE IN THE HGC AND ARE NOT A FREE SERVICE.

Giving D of P interviews to persons who have not signed up and paid violates policy on free service. (See HCO PL 27 Apr 65 Issue II PRICE ENGRAM, and HCO PL 27 Sep 70 Issue I CUTATIVE PRICES.) D of P interviews are done in order to get data the Case Supervisor needs to handle the case in subsequent sessions, and may only be ordered by a C/S and may not be ordered by Registrars and may not be bought by a pc. (See HCOB 1 Apr 81 INTERVIEWS.) So the pc must be signed up and paid before getting a D of P Interview.

*Latin, nota bene: note well; observe carefully. World Book Dict.*  
(N.B. This does not change or affect Technical Estimates, which are not charged for. But a Tech Estimate is not a D of P interview. A Tech Estimate is simply an estimation of the number of intensives that the applicant for processing is to sign up for.)

4. THE FOLDERS OF APPLICANTS FOR OT LEVELS MUST BE INSPECTED TO ENSURE THE STATE OF CLEAR HAS BEEN ATTAINED BEFORE ENROLLMENT ON OT LEVELS.

There have been some instances of false declares, and there have been instances of persons who attained the State of Clear earlier in processing who were allowed to attest without having had the state properly rehabilitated when needed. A person who has not attained the State of Clear must not be allowed onto OT Levels as he or she would not succeed, and the consequences could be catastrophic for the person or the technical reputation of the org. Therefore it is mandatory that the folders of applicants for OT Levels are inspected to ensure that:

- a) the State of Clear has been attained, and,
- b) that in the case of a person having attained the state earlier in Dianetic and Scientology processing, the state has been verified and properly rehabilitated in session with DIANETIC CLEAR SPECIAL INTENSIVES, as adjudicated by the C/S.

INTENSIVES

Usually the Registrar signs people up for auditing by 12½ or 25 hour intensives. This applies to persons coming in requesting a DCSI as the majority of these persons would continue on to get Expanded Grades (from Straightwire through Grades 0-IV Expanded), and/or other auditing services that can be done on Clears. However for the purpose of getting a Dianetic Clear State verified and rehabilitated it is permissible for the pc to buy 5 hours of processing. There is no add-on for add-on of unused hours on a 5 hour intensive.

and this does not otherwise modify existing policy, nor does it permit other services to be sold in 5 hour blocks. Nothing in this paragraph prohibits the person from buying more auditing to complete the DIANETIC CLEAR SPECIAL INTENSIVE and it is not sold as a complete package but as hours and if he requires more hours to complete it, he must buy them.

\* If during the course of an on-going intensive it is discovered the pc has gone Clear in past auditing, the remaining hours of the intensive may be applied to the Dianetic Clear Special Intensive, provided there is a minimum of 5 hours remaining. If there is less than five hours remaining, then he would need to purchase a minimum of 5 hours for the Dianetic Clear Special Intensive. Additional blocks of processing would need to be purchased as required.

With this HCO PL we have established the standard lines and administrative policy concerning Dianetic Clear verification and rehabilitation. The state of Dianetic Clear is not to be checked, verified or rehabbed in a D of P interview or any other type of interview. Such actions are done in the Dianetic Clear Special Intensive.

#### RE-SIGN LINE

The Registrar by policy presents the Certificate, and must sign the person up for his next step. To do this, Certs and Awards must make up certificates promptly and get these to the Registrar.

Should the Registrar encounter someone who is unwilling to re-sign for the next service whether it be Expanded Grades or training or some other desired org service, that is a Bad Indicator (BI) and must be reported to the Qual Sec immediately and handled before the person leaves the org.

The Qual Sec would investigate the following points and see to their immediate handling:

- a) Both the auditor and C/S on the case meet all the requirements for delivering the DCSI (Ref. HCOB 3 May 79R DIANETIC CLEAR SPECIAL INTENSIVE C/S AND AUDITOR REQUIREMENTS),
- b) Each needed step of the DCSI has been properly and fully done per HCOB 2 May 79R I DIANETIC CLEAR SPECIAL INTENSIVE, (DCS #4)
- c) The auditor can read a meter and has the sensitivity set correctly,
- d) The auditor can Date/Locate,
- e) No Evaluation is occurring in the session,
- f) The C/Ses don't have Mis-U's or false data on the HCOBs on Dianetic Clear and do understand them,
- g) The C/Ses are finding out what their auditors are doing and calling for D of P interviews when needed (Ref. C/S

- h) The pcs are not being coached by some suppressive or the auditor to say something,
- i) The auditor's TRs are in and do not upset the pc or distract him from his case in session,
- j) That invalidation is not practiced in session or by the C/S, that there isn't some motive that exists to invalidate the state,
- k) That C/S Series 105R Section "Ethics" is being done and observed,
- l) That no false declares are being permitted,
- m) That the service has been signed and paid for,
- n) Gross Auditing Errors were not present,
- o) Gross Administrative Errors were not present,
- p) That the pc is not just simply trying to get free service by pretending. (Ref. KSW Series 23, HCOB 29 Aug 80 HOW NOT TO MISS OUT ON GAINS FROM YOUR AUDIT-  
ING)

#### SPEED OF SERVICE

It is essential that persons coming in or called in for such service as DIANETIC CLEAR SPECIAL INTENSIVES are issued a Routing Form and handled promptly, courteously and efficiently. Ensure each person is signed up for service and rapidly gotten through lines and into session. Don't invalidate any who have made it, and don't declare anyone who hasn't. When you validate "gains" a person hasn't had, or when you invalidate gains a person has had, you are very likely to make an enemy either way. So, be technically accurate with no PR and you will win every time. Rehabilitation of a Dianetic Clear will result in a spectacular case resurgence. There are literally thousands of Clears around the world, some of whom have been inactive for years, who are pouring into orgs and moving up the Grade Chart again. Handle them well and help them to move on up the Bridge by getting them re-signed up for their next step.

L. RON HUBBARD  
FOUNDER

As assisted by  
Senior C/S Int

Approved & Accepted by the

BOARD OF DIRECTORS  
of the  
CHURCH OF SCIENTOLOGY  
of CALIFORNIA